

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
মাধ্যমিক ও উচ্চ শিক্ষা বিভাগ
শিক্ষা মন্ত্রণালয়
www.moedu.gov.bd
সরকারি বিশ্ব:-২

নং-৩৭.০০.০০০০.০৮০.২৫.০০৩.১৭-১৭৮

তারিখঃ ০৭ বৈশাখ ১৪২৮
২০ এপ্রিল ২০১৭

বিজ্ঞপ্তি

বিষয় : জাপান সরকার প্রদত্ত (MEXT) বৃত্তি ২০১৮।

জাপান সরকারের Ministry of Education, Culture, Sports, Science and Technology (MEXT), ২০১৮ বৃত্তির আওতায় Research (Master & PhD), Undergraduate, College of Technology Program এ অধ্যয়নের জন্য প্রকৃত বাংলাদেশী নাগরিকদের নিকট হতে দরখাস্ত আহবান করা যাচ্ছে।

উল্লেখযোগ্য শর্তাবলী:

Research (Master & Ph.D.):

Age: Must have been born on or after April 2, 1983;
Academic Background: (অনার্স/মাষ্টার্স পরীক্ষায় উত্তীর্ণ হতে হবে।)

Undergraduate:

Age: Must have been born between April 2, 1996 & April 1, 2001;
(উচ্চ মাধ্যমিক পরীক্ষায় উত্তীর্ণ হতে হবে।)

College of Technology:

Age: Must have been born between April 2, 1996 & April 1, 2001;
(উচ্চ মাধ্যমিক পরীক্ষায় উত্তীর্ণ হতে হবে।)

- Applicants should apply for the field of study they majored in of university or its related field.

আবেদনপত্র দাখিলের নিয়মাবলী:

৩.০ প্রাথমিক পর্যায়:

- ৩.১ আবেদনকারীকে শিক্ষা মন্ত্রণালয়ের অনলাইন লিংক scholar.banbeis.gov.bd/mext এ প্রাথমিক তথ্য বিবরণী দাখিল করতে হবে। Online আবেদন পূরণের গাইড লাইন (পৃষ্ঠা-১) দেয়া আছে।
- ৩.২ শিক্ষা মন্ত্রণালয়ের Online লিংকটি ২৩ এপ্রিল ২০১৭ থেকে ১৫ মে ২০১৭ সকাল ১১টা পর্যন্ত Open থাকবে।
- ৩.৩ আবেদনকারীকে উক্ত অনলাইনে লিংকে বিবরণী দাখিল করে আবেদনের ID/ Tracking No. সহ হার্ডকপি/ প্রাথমিক তথ্য বিবরণী ফরমের (পৃষ্ঠা ০২) সাথে সার্টিফিকেট/ মার্কশীট, পাসপোর্টের ফটোকপি, জাতীয়তার আইডি, IELTS/TOEFL এর সার্টিফিকেটের কপি এবং সংশ্লিষ্ট সকল ডকুমেন্ট এর সত্যায়িত ফটোকপিসহ শিক্ষা মন্ত্রণালয়ে দাখিল করার জন্য অনুরোধ করা যাচ্ছে।
- ৩.৪ খামের উপর অবশ্যই প্রাপক, প্রেরক, ID/ Tracking No, প্রোগ্রাম এর নাম উল্লেখ করতে হবে। (প্রাপক-উপসচিব (বৃত্তি), শিক্ষা মন্ত্রণালয়, রুম নং-১৭০৬, ভবন নং-৬, বাংলাদেশ সচিবালয়, ঢাকা)।
- ৩.৫ আবেদনপত্র সচিবালয়ের ২নং গেইট সংলগ্ন অভ্যর্থনা কক্ষের ৯নং কাউন্টারে সকাল ১০-১১টা এবং বিকাল ৩.৩০-৪.৩০ টার মধ্যে জমা প্রদান করতে হবে। আবেদনপত্র দাখিলের শেষ তারিখ ১৫ মে ২০১৭।
- ৩.৬ প্রার্থী বাছাইয়ের ক্ষেত্রে English Language proficiency-কে প্রধান্য দেয়া হবে।
- ৩.৭ প্রার্থীদের প্রাথমিক বাছাই চূড়ান্ত করণের ক্ষমতা এ কমিটি সংরক্ষণ করেন।

৪.০ দ্বিতীয় পর্যায় :

- ৪.১ প্রাথমিক পর্যায়ে আবেদন প্রাপ্তির পর যাচাই বাছাই করে শিক্ষা মন্ত্রণালয় কর্তৃক প্রাথমিকভাবে প্রার্থী মনোনয়ন করা হবে।
- ৪.২ শিঘ্রই প্রাথমিকভাবে মনোনীত প্রার্থীদের তালিকা শিক্ষা মন্ত্রণালয়ের ওয়েবসাইটে প্রকাশ করা হবে।
- ৪.৩ প্রাথমিকভাবে মনোনয়নের পরে মনোনীত প্রার্থীদের জাপান এ্যাম্বাসী কর্তৃক লিখিত/মৌখিক পরীক্ষা গ্রহণ করে চূড়ান্ত মনোনয়ন প্রদান করা হবে।
- ৪.৪ জাপান এ্যাম্বাসী কর্তৃক চূড়ান্ত মনোনয়নের পর MEXT এর নির্ধারিত ফরমে আবেদন করার নির্দেশনা দেয়া হবে।
- ৪.৫ প্রার্থীদের অবগতির জন্য MEXT, ২০১৮ বৃত্তি সংশ্লিষ্ট সকল তথ্যাদি (পৃষ্ঠা ৩-২২) সংযুক্ত করা হলো।

২০/৪/১৭
(শাহনাজ সামাদ)

উপ-সচিব

ফোনঃ ৯৫৪৫০৩২

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অনুলিপি (বিজ্ঞপ্তিটি শিক্ষা মন্ত্রণালয়ের ওয়েবসাইটে প্রচার এবং কলেজ এবং বিশ্ববিদ্যালয় সমূহের গ্রুপ মেইলে প্রদানের অনুরোধ জানানো হলো):

সিনিয়র সিস্টেম এনালিস্ট, আই.সি.টি সেল, শিক্ষা মন্ত্রণালয়, ঢাকা।

শিক্ষামন্ত্রাণালয়ের অনলাইন আবেদন পূরণের নির্দেশনা

শিক্ষামন্ত্রাণালয়ের Online ফরম এ submit button এ Click করার পর প্রার্থীর প্রদত্ত e-mail ঠিকানায় Tracking Number ও Password চলে যাবে। প্রার্থীকে e-mail open করে Active Link এ Click করলে আবেদনটি Active হবে।

Welcome page এর Menu তে Application Login এ click করে Tracking Number এবং password প্রদান করত: আবেদন পত্রটি Edit Application ও Print Preview এর মাধ্যমে প্রয়োজনীয় Edit ও Print করা যাবে। তবে Proposed Program of Study আবেদন অনুযায়ী হবে। এবং তা Edit করার সুযোগ নাই।

ই-মেইল সাথে সাথে না পাওয়া গেলে Spam/Junk mail এ চেক করতে হবে।

প্রার্থীকে % of mark সঠিক ভাবে লিখতে হবে এক্ষেত্রে online আবেদন এর নিচে লাল কালিতে উদাহরণ অনুসরণ করা যেতে পারে।

আবেদন পত্রটি print করত: print কপি সহ চাহিত সকল দস্তাবেজ জমা দিতে হবে।

শিক্ষামন্ত্রাণালয়ের Online ফরম পূরণ সম্পর্কিত কোন সমস্যার জন্য

scholarship@banbeis.gov.bd তে e-mail করা যাবে।



প্রাথমিক তথ্য বিবরণী ফর্ম

01. Applicant's name:
02. Program Name:
03. Father's Name:
04. Mother's Name:
05. Gender:
06. Date of Birth & Age:
07. National ID (attach photocopy, if any):
08. Passport Number (attach photocopy of the relevant pages, if any):
06. Nationality :
09. Permanent Address:
10. Contact Address:
11. E-mail:
12. Contact Number:
13. Proposed Subject/ Field of Interest:
14. Language Proficiency (Submit certificate, if any) :

IELTS/ TOEFL/ Others	Score

15. Particulars of Examination Passed (Submit photocopy of certificates & mark sheets):

Name of Examination	Institution & year of passing	Secured Grade/ Class/ Division	% of the obtained marks

If Applicable submit the following for Masters & PhD. Program.

16. Present Working Place (Attach certified copy of the concerned authority):
17. Job Title/ Designation:
18. Experience (attach evidence):
19. Special Training (attach evidence):
20. Proposed Research Title:
21. Publications (Give title only):

(N.B. Please attach one passport size photo & a list of the submitted documents).



পৃষ্ঠা-২

APPLICATION GUIDELINES
JAPANESE GOVERNMENT (MEXT) SCHOLARSHIP FOR 2018
(RESEARCH STUDENTS)

The Ministry of Education, Culture, Sports, Science and Technology (MEXT) offers scholarships to international students who wish to study in graduate courses at Japanese universities as research students (either non-degree or degree students) under the Japanese Government (MEXT) Scholarship Program for 2018 as follows.

1. DEFINITION OF A "RESEARCH STUDENTS"

Those who are enrolled in a master's course, a doctoral course, or a professional graduate course at a graduate school, or who are conducting research in a specialized field at an undergraduate department, graduate school, institute attached to a university, etc. without the aim of completing the course, or who are receiving preparatory education in the Japanese language and other subjects prior to placement at the university, etc. (Excluding the Young Leaders Program(YLP) students or teacher training students.)

2. FIELDS OF STUDY

Applicants should apply for the field of study they majored in at university or its related field. Moreover, the fields of study must be subjects which applicants will be able to study and research in graduate courses at Japanese universities.

The fields of study may be restricted to particular fields by the Japanese Embassy/Consulate General (hereinafter referred to as the "Japanese diplomatic mission") in the applicant's country.

A student who studies medicine, dentistry or welfare science will not be allowed to engage in clinical training such as medical care and operative surgery until he/she obtains a relevant license from the Minister of Health, Labor and Welfare under applicable Japanese laws. Those studying traditional entertainment arts such as Kabuki and classical Japanese dances, or subjects that require practical training in specific technologies or techniques at factories or companies are excluded from this restriction.

3. QUALIFICATIONS AND CONDITION

MEXT is now accepting applications from international students for study in Japan. Our aim is to foster human resources who will become bridges of friendship between the grantee's country and Japan through study in Japan and who will contribute to the development of both countries and the wider world.

(1) Nationality: Applicants must have the nationality of a country that has diplomatic relations with Japan. An applicant who has Japanese nationality at the time of application is not eligible. However, persons with dual nationality who hold Japanese nationality and whose place of residence at the time of application is outside of Japan are eligible to apply as long as they choose the nationality of the foreign country and give up their Japanese nationality by the date of their arrival in Japan. Applicant screening will be conducted at the Japanese diplomatic mission in the applicant's country.

(2) Age: Applicants, in principle, must have been born on or after April 2, 1983.

(3) Academic Background: Applicants must be a graduate from a Japanese university or have academic ability equal or superior to that of a Japanese university graduate. A person will be deemed to have academic ability equal or superior to that of a university graduate, if he/she:

① has completed or will complete 16 years of school education in a foreign country (or 18 years of school education if he/she desires to enroll in a doctoral course in the field of medicine, dentistry or veterinary science, or pharmacy which is based on a 6-year course in a department or faculty); or

② is or will be aged 22 or older and has taken an individual entrance qualification examination and has been judged by a Japanese graduate school as being equal or superior in academic ability to a university graduate (or 24 or older if he/she desires to enroll in a doctoral course in the field of medicine, dentistry or veterinary science, or pharmacy which is based on a 6-year course in a department or faculty). Eligible applicants include those who otherwise satisfy or will satisfy qualification requirements for admission to a Japanese graduate school. As a general rule, a person who has completed a doctoral course may not apply unless he/she seeks to obtain a degree.

(4) Japanese Language Ability: Applicants must be willing to learn Japanese. Applicants must be interested in Japan and be willing to deepen their understanding of Japan after arriving in Japan. Applicants must also have the ability to do research and adapt to living in Japan.

(5) Health: Applicants must submit a health certificate in the prescribed format signed by a physician attesting that the applicant has no physical or mental conditions hindering the applicant's study in Japan.

(6) Arrival in Japan: The applicant shall write in the Application Form either of the arrival periods specified below that he/she desires. In principle, a change in the arrival period is not permitted after the submission of the Application. If the applicant cannot arrive in Japan specified period below for personal reasons, travel expenses to Japan will not be paid. Excluding cases of unavoidable circumstances, if the applicant cannot arrive in Japan by the end of the designated period the applicant must withdraw the offer.

① For international students who start their overseas study in Japan in April, the arrival date should be, in principle, during the period from 1 April to 7 April.

- ② For international students starting their overseas study in September or October, the arrival date specified by the accepting university during the period within two weeks before the starting date of the relevant academic term for that year set by the accepting university.
- (7) Visa Requirement: The applicant shall receive a "Student" visa, as stipulated in Appended Table 1(4) of the Immigration Act, and enter Japan with the residence status of "Student." In regards to the visa, it should, in principle, be issued at the Japanese Embassy or Consulate in the applicant's country of nationality.
- (8) While the applicant is studying in Japan, he/she shall contribute to mutual understanding between Japan and the home country by participating in activities at schools and communities with the aim of contributing to the internationalization of Japan. The applicant shall make efforts to promote relations between the home country and Japan by maintaining close relations with the university attended after graduation, cooperating with the conducting of surveys and questionnaires after the return home, and cooperating with all relevant projects and events conducted by Japanese diplomatic missions in the applicant's country.
- (9) Any applicant who meets any or all of the following conditions is ineligible. If identified after the start of the scholarship period, the applicant will be required to withdraw from the scholarship.
- ① Those who are military personnel or military civilian employees at the time of their arrival in Japan;
 - ② Those who cannot arrive in Japan during the period designated by MEXT or the accepting university;
 - ③ An applicant who is a previous recipient of a Japanese government scholarship, but does not have educational research experience exceeding more than three years from the first day of the month following the final payment of the previous scholarship to the beginning of the payment of this scholarship, as of April 1, 2015. This does not apply to the past recipients of Japanese studies scholarships and Japan-Korea Joint Government Scholarship Program For The Students In Science And Engineering Departments who have graduated or are going to graduate from universities in their home countries and past participants in the Young Leaders Program;
 - ④ Those who are already enrolled in a Japanese university with a residence status of "Student," or who are enrolled, or plan to enroll, in a Japanese university as a privately-financed international student from the time of application to the MEXT scholarship program in the applicant's country until the commencement of the period for payment of the MEXT scholarship. However, this stipulation does not apply to those who, even though they are currently studying as a privately-financed student in Japan, verifiably complete their studies within the end of the fiscal year and return to their home country;
 - ⑤ Those who are planning to receive scholarship money from an organization other than MEXT (including a government organization of the applicant's country) on top of the scholarship money provided by MEXT after the arrival in Japan;
 - ⑥ Applicants who are expected to graduate at the time of application and cannot satisfy the qualifications and the conditions related to academic background by the deadline given;
 - ⑦ Holders of dual nationality at the time of application who cannot verify that they will give up Japanese nationality by the time of the arrival in Japan; or
 - ⑧ Those who change their residence status to that of other than "Student" after their arrival in Japan.
 - ⑨ Those wishing to engage in fieldwork or an internship in a country other than Japan after submission of Application.

4. PERIOD OF SCHOLARSHIP

- (1) Non-regular students (research students, credited auditors, auditors, etc.)
In the case of research students, credited auditors, auditors, etc. (hereinafter, "research students" [non-regular students]):
- In the case of arrival in April 2018: maximum of two years from April 2018 until the end of March 2020.
 - In the case of arrival in September or October: From September or October 2018 until the end of March 2020.
- (In either case, the above-mentioned the period of scholarship includes a 6-month period of Japanese language training for grantees who require such training.) In cases of arrival in Japan other than those periods specified above, MEXT will decide such cases separately on a special basis.
- (2) In the case of regular students enrolled in graduate school master's, doctoral, or professional graduate courses:
- Regardless of the date of arrival, the scholarship period shall be the necessary period for the completion of the regular program of the respective courses stipulated above (see 9.(4) to (6) for the standard period of study for each course). For those requiring preparatory education, a 6-month preparatory education period will be separately added.

5. EXTENSION OF PERIOD OF SCHOLARSHIP

For those wishing to advance to a regular course in a graduate school as a regular student from their status as a non-regular student (research student), or those wishing to proceed to a doctoral course from a master's course or a professional graduate course, an evaluation screening to consider the extension of the period of scholarship, contingent on the acceptance to the course, for students with particularly excellent academic records who have met the prescribed standards is sometimes conducted and the period of scholarship is extended. All applicants are not granted extensions.

However, note the following:

- ① A grantee cannot have the period of his/her scholarship extended as a Research Student (non-degree) course.
- ② A person who is accepted for a higher-level course without receiving approval for the request of the extension of the

period of scholarship will not be able to have his/her period of scholarship extended. (However, it is possible for a grantee to be accepted and enroll in the higher-level course as a privately-financed student.)

- ③ A Research Student(non-regular students) is not eligible to apply for an extension of the scholarship period if he/she cannot proceed to master's or doctoral course by the end of the term of the Research Student's scholarship. However, if he/she withdraw traveling costs (transportation from Japan), they are eligible to apply for an extension of the scholarship period. Regular students enrolled in master's or doctoral course in April 2020 and returns to his/her home country within the fixed period after the expiration of his/her scholarship can also apply 6. (3)② for transportation costs to travel back to their home country as stated below.

6. SCHOLARSHIP BENEFITS

- (1) Allowance: 143,000yen (Research Students (non-regular students), 144,000yen (regular students in Master's courses or professional graduate courses), or 145,000yen (regular students in doctoral courses) per month. In case that the recipient research in a designated region, 2,000 or 3,000 yen per month will be added. The monetary amount each year may be subject to change due to budgetary reasons. The scholarship is cancelled in principle if the recipient is absent from the university for an extended period. The scholarship will be also cancelled in principle in the following situations. If the recipient has been receiving the scholarship despite his/her falling under any of the following situations, the recipient will be ordered to return the amount of scholarship that he/she received during the period wherein he/she was involved with any of the following situations.
- ① The recipient is determined to have made a false statement on his/her application;
 - ② The recipient violates any article of his/her pledge to the Minister of Education, Culture, Sports, Science and Technology;
 - ③ The recipient violates any Japanese laws and is sentenced to imprisonment with or without work for life or for a period of exceeding 1 year.
 - ④ The recipient is expelled from his/her university or preparatory educational institution or receives other punishment, or is removed from enrollment; (The scholarship payment may be stopped during the period up until punishment is decided by the university, etc.)
 - ⑤ It has been determined that it will be impossible for the recipient to complete the training course within the standard time period because of poor academic grades or suspension or absent from the university;
 - ⑥ The recipient's residence status has changed to one other than Student as defined in the Appended Table I-4 of the Immigration Act;
 - ⑦ The recipient has received a scholarship from another institution (excluding those specified for research expenditures).
 - ⑧ If he/she proceeds to a more advanced level of education without receiving approval for an extension of the period of the scholarship.
- (2) Tuition and Other Fees: Fees for the entrance examination, matriculation, and tuition at universities will be paid by MEXT. The entrance examination fee will not be paid by MEXT if the recipient cannot proceed to the master's or doctoral course or cannot be admitted by the university.
- (3) Traveling Costs
- ① Transportation to Japan: In principle, MEXT stipulates the travel schedule and route, and provides an economy-class airline ticket for the flight from the international airport closest to the recipient's residence (in principle, the country of nationality) to Narita International Airport or to any other international airport on the normal route to the accepting university. The grantee shall bear at his/her own expense all costs related to domestic travel from the grantee's residence to the nearest international airport, airport taxes, airport usage fees, special taxes necessary for travel, travel expenses within Japan (including airline transit costs), travel insurance expenses, etc. The grantee shall also bear at his/her own expense travel and lodging costs incurred in a third country if the grantee must travel to a third country before coming to Japan for visa purposes because there are no Japanese diplomatic missions in his/her country. In principle, MEXT will not provide the airline ticket in cases when the grantee arrives in Japan from a country other than the country of nationality because the grantee had moved to the country before the arrival in Japan.
 - ② Transportation from Japan: Grantees shall graduate the accepting university and return to the home country by the end of the final month of the period of scholarship (Section 4 above) designated by MEXT. Based on the Application by the grantee, MEXT, in principle, shall provide an economy-class airline ticket from Narita International Airport or the international airport used for the normal route to and from the accepting university to the international airport (in principle, in the country of nationality) nearest to the returning recipient's residence. The grantee shall bear at his/her own expense all costs related to travel from the grantee's residence to the nearest international airport, airport taxes, airport usage fees, special taxes necessary for travel, travel expenses within the country of nationality (including airline transit costs), travel insurance expenses, etc.
- Note 1: In principle, transportation costs to return to home country are not paid if the student who wish for admission in April 2020 and failed or withdrew to proceed to a regular graduate course for a degree from a Research Student (non-degree) course, or to a doctoral course from a master's course or a professional graduate course, despite applying for extension of the period of the scholarship, as stated "5. EXTENSION OF PERIOD OF SCHOLARSHIP ③," so please note this when applying for such an extension.

Note 2: Should the grantee return to the home country before the end of period of scholarship due to personal circumstances, or reasons (1) ①~⑧ above, MEXT will not pay for the return travel expenses.

Note 3: If a grantee continues to stay in Japan after the scholarship period has ended, he/she will not be paid travel expenses to return to the home country for a temporary return.

7. FIRST SCREENING, ACQUISITION OF ADMISSIONS LETTER

(1) The Japanese diplomatic missions will conduct a primary (preliminary) screening of applicants by means of submitted application documents, written examinations (language) and interviews.

(2) Written examinations will be English and Japanese language tests. The Japanese and the English language examinations must be taken by all applicants.

Note 1: The result of the Japanese language examination will be used as reference data for placement at a university and for Japanese-language education to be provided upon the applicant's arrival in Japan.

Note 2: In particular, if an applicant with limited proficiency in Japanese desires to pursue studies in fields such as Japanese linguistics, Japanese literature, Japanese history, or Japanese law —fields that require sufficient knowledge of the Japanese language — he/she will not be selected as a grantee unless there are exceptional circumstances.

(3) The following policy will apply to each stage of screening:

① Application documents: Must show that the applicant's academic achievement at the university he/she last graduated from equaled or exceeded the minimum specified level, and state the applicant's desired research program in a detailed and concrete manner.

② Written examination: Must show that the applicant obtained scores that cleared the fixed cut-off level in both Japanese or English.

③ Interview: Must reveal that the applicant has a clear sense of purpose relating to his/her study in Japan and has gathered information about Japanese universities. The interview must also reveal that the applicant has sufficient Japanese or English language ability to communicate with his/her adviser in Japan. If the applicant desires to study a subject that requires advanced Japanese language proficiency, the interview must show that the applicant has a considerable degree of Japanese language proficiency.

(4) The date and time of the notification of the results of the First Screening will be specified separately by the Japanese diplomatic missions in the applicant's country; the reasons for the results of the screening will not be announced. Those who pass the First Screening will not necessarily be selected as recipients of the MEXT Scholarship.

(5) The applicants who pass the First Screening shall directly contact the Japanese universities they wish to apply to (maximum of three) after the notification of the First Screening results by August 31 (Thurs.) in order to request the issuance of the admissions letter as a regular student at a graduate school or a non-regular student (research student), and the acceptance agreement (hereinafter, admissions letter) as a regular student at a graduate school or a non-regular student (research student). (A request to the Japanese university for issuance of the admissions letter made on September 1 or after is not permitted. Moreover, since August 31 is not the deadline for the issuance of the acceptance letter, a request to the university for the issuance may not be made.) Regarding the obtaining of the admissions letter, applicants may receive information from the Japanese diplomatic mission on contact addresses for the departments in charge of overseas universities at the various universities, the websites of universities and researchers, and so on.

(6) When requesting the letter of admission from the university, please directly submit to the university the complete set of documents submitted to the Japanese diplomatic mission (application, transcript of grades at own university, statement of applicant's major field and research plan, etc.; documents will stamped by the Japanese diplomatic mission and returned) and the certificate verifying passage of the First Screening. Please submit any other necessary documents requested by the university.

(7) Please always report the response from the universities to the Japanese diplomatic mission. Moreover, submit the final Placement Reference Form based on the responses from the universities to the Japanese diplomatic mission by the specified date.

8. SECOND SCREENING AND PLACEMENT AT UNIVERSITY

(1) MEXT conducts the Second Screening based on the results of the First Screening conducted by the Japanese diplomatic mission in the applicant's country, and selects the recipients of the MEXT Scholarship who have decided the university to which they wish to be placed. An application may be rejected if it arouses concern over proliferation of weapons of mass destruction (WMD) and related items, e.g. a case where it is highly possible that the applicant will receive the technology that is controlled pursuant to United Nations Security Council resolutions, or that any WMD-related technologies will be transferred to an applicant who belongs to (an) organization(s) on the End User List published by the Ministry of Economy, Trade and Industry of Japan (METI).

- (2) Candidates who successfully pass the Second Screening will, in principle, be placed at the university from which the candidate has received an admissions letter. MEXT will hold consultations with the three preferred universities listed in the applicant's Placement Reference Form. The grantee will be placed at the university that approves the admittance of the grantee as result of the consultation. However, should the candidate wish to enter either a public or a private university and not a national university, the candidate's preference specified in the Placement Preference Form may not be met due to restrictions on the Japanese government's budget preventing the covering of higher tuition and other costs at such universities. Any objection by the candidate to the decision on the university placement will not be accepted.
- (3) Candidates who receive an acceptance letter for admittance to the regular course at a graduate school will be directly placed in the said regular course without going through the period of the non-regular student (research student).
- (4) If a grantee is judged by the accepting university not to have adequate Japanese language proficiency to understand lectures or research guidance for experiments or practical training at the university, the grantee will be placed in a Japanese-language training course at an institution designated by the university of placement or MEXT for the first six-month period after the arrival in Japan. Upon completion of the Japanese language training, the grantee will enter the university of placement for advanced education. However, if the grantee's record of achievement in the language course is poor and the grantee is judged to be incapable of receiving advanced education, the scholarship payment will be stopped. (See 4. PERIOD OF SCHOLARSHIP.)
- (5) If a grantee is deemed by the accepting university to possess sufficient Japanese language proficiency to conduct his/her research, the grantee may directly enter the university of placement as a regular student or a non-regular student (research student, etc.)
- (6) Applicants will be notified by the Japanese diplomatic mission of the final results of the Second Screening and the result of the university placement for successful candidates from November to February the following year. Moreover, any objections to the decision on the university of placement will not be accepted.

9. UNIVERSITY ADMISSION AND ACQUIRING OF DEGREES

- (1) If a grantee desires to move on to a regular course for a degree from a Research Student (non-degree) course, or to a doctoral course from a master's course or a professional graduate course, he/she needs to take an entrance examination administered by the relevant university and pass it. To continue receiving the MEXT scholarship after advancing to a higher level, the grantee must undergo another screening examination and be awarded an extension of the scholarship. (See 5. EXTENSION OF PERIOD OF SCHOLARSHIP.) A grantee cannot apply for an extension of the scholarship period while enrolled in a Research Student (non-degree) course.
- (2) If a grantee desires to advance to a regular course for a degree from a Research Student (non-degree) course, in principle, he/she must move on to the graduate school of the university at which he/she is studying as a Research Student. If proceeding to the graduate school is deemed to be inappropriate given the grantee's major field or ability, he/she may be allowed to transfer to another graduate school, provided that, he/she is admitted to it.
- (3) Although the entrance examinations to graduate school vary depending on the university, assessment of the applicant's foreign language competence, grasp of the specialized subject for study, plans for the graduation thesis, etc. are normally included.
- (4) Under the educational system of Japan, a typical master's degree course lasts for two years subsequent to graduation from a university (i.e. after completion of 16 years of school education), and a typical doctoral degree course lasts for three years after completion of a master's course. If a student has completed such a two-, or three-year course, obtained the necessary credits, and passed the final examination after submitting his/her graduation thesis, he/she will be granted the relevant degree.
- (5) In the fields of medicine, dentistry and veterinary science, and pharmacy which is based on a 6-year course at a department or faculty, most of the universities offer only 4-year doctoral courses. For admission to such a doctoral course an applicant is required to have completed 18 years of school education. If an applicant completed 16 years of school education, he/she is required to have engaged for two or more years in research activities at universities or research institutions subsequent to completion of the 16 years of education, and to be deemed by a graduate school in Japan as being academically equal to an applicant who completed 18 years of formal education.
- (6) Professional graduate schools were opened in 2003 with the aim of developing individuals with deep knowledge and outstanding ability in their field in order to support professions that require sophisticated expertise. The standard required duration of study is two years. In some fields of study, the duration is less than two years but more than one year. Upon completion of the course a master's degree (specialized occupation) is conferred. Among the professional graduate schools are "graduate schools of law." These schools require a standard duration of study of three years. Upon completion of the course a student will be granted the degree of "Doctor of Law (specialized occupation)."

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10. APPLICATION PROCEDURE

Applicants must submit the following documents to the Japanese diplomatic missions by the required date. The submitted documents will not be returned.

No.	Documents	1 original	1 copy	Remarks
①	Application form	<input type="radio"/>	<input type="radio"/>	Please use the FY2018 application form. (See 4 below.)
②	Placement Preference Form (a prescribed form)	<input type="radio"/>	<input checked="" type="radio"/>	Please use the FY2018 application form. (See 4 below.)
③	Field of Study and Research Program Plan (a prescribed form)	<input type="radio"/>	<input type="radio"/>	Please use the FY2018 application form. (See 5 below.)
④	Certified grade transcript for each academic year from the last university attended	<input type="radio"/>	<input type="radio"/>	A transcript issued either by alma mater or by applicant's national government. (See 6 below.)
⑤	Graduation certificate or degree certificate of the last university attended	<input type="radio"/>	<input type="radio"/>	An attested document certifying that the applicant will graduate from the school. (See 7 below.)
⑥	Recommendation from the president/dean or the adviser of the last university attended	<input type="radio"/>	<input type="radio"/>	Free format, samples available.
⑦	Medical certificate	<input type="radio"/>	<input type="radio"/>	Please use the FY2018 application form.
⑧	Abstracts of theses	<input checked="" type="radio"/>	<input checked="" type="radio"/>	If applicant has written. (See 8 below.)
⑨	Recommendation from the present employer	<input checked="" type="radio"/>	<input checked="" type="radio"/>	If applicant is currently employed. (free format, sample available)
⑩	Photograph(s) showing applicant's own works of art or a recorded CD of musical performance	<input checked="" type="radio"/>	<input checked="" type="radio"/>	Only for those majoring in fine arts or music.

Note 1: Documents indicated by the black circle (●) should be submitted only by the applicant.

Note 2: These documents must be written in Japanese or English, or translations in either of these languages should be attached.

Note 3: Number the documents(① through ⑩) in the right upper corner.

Note 4: Please use the fiscal 2018 versions of the Application Form and the Placement Preference Form. The applicant's photograph to be attached to the Application Form should be of clear quality, taken within six months of submission, and printed on paper specially for photographs. The photograph should be 4.5 x 3.5 cm., upper-body, full-faced, no hats. Please write applicant's name and nationality on the back of the photograph. Applicants may also paste the photograph data to the Application Form and print out the Application Form.

Note 5: The Field of Study and Research Program Plan should describe concretely and in detail the applicant's own research program because it will serve as important material for placement of the applicant at a university. Use FY 2018 form.

Note 6: The academic transcripts of the last university attended should show the grade scale applied and the grades earned by the applicant in all the subjects studied for each year of study at a university department/faculty and graduate school. (A degree certificate or a graduation certificate simply showing the ranking of the applicant at graduation will not substitute for academic transcripts.)

Note 7: The graduation certificate and the degree certificate obtained from the last university attended may be photocopies, provided that, the copies are attested by an authorized person of the university. Do not submit original as no submitted certificates will be returned.

Note 8: For abstracts of the theses, abstracts of the graduation thesis and any presented papers will suffice. Please note that these abstracts will be used as basic data for evaluation of the applicant's academic ability.

11. NOTES

- (1) The recipient is advised to learn, before departing for Japan, the Japanese language and to acquire some information about Japanese weather, climate, customs, university education, and conditions in Japan, as well as about the difference between the Japanese legal system and that of his/her home country.
- (2) As the first installment of the scholarship payment will be made from one month to one and a half months after the grantee's arrival in Japan, the grantee should bring at last approximately US\$2,000 with him/her to Japan to cover immediate living expenses and other necessary expenses.
- (3) Recipient must enroll in National Health Insurance (NHI) upon arrival in Japan.
- (4) Accommodations:
 - ① Residence halls for international students provided by universities.
Some universities have residence halls for international students. The recipients enrolled at such universities may reside at these residence halls under certain conditions. However, due to the limited number of rooms, some of these facilities may be unavailable.
 - ② Private boarding houses or apartments:
Those who are unable to find accommodation in the aforementioned facilities may live in regular dormitories of the university or in private boarding houses/apartments. It is difficult for recipients with dependents to find appropriate housing in Japan. The recipient is requested to arrive in Japan alone first to secure housing before having his/her spouse and/or family come to Japan.
- (5) Information regarding the MEXT Scholarship recipient (name, gender, date of birth, nationality, accepting university/graduate school/undergraduate school, field of specialty, period of enrolment, career path after completion of scholarship, contact information [address, telephone number, e-mail address]) may be shared with other relevant government organizations for the purpose of utilization for international students programs implemented by the Japanese Government (support during period of study in Japan, follow-up survey, improvement of the international student system). Former recipients of MEXT Scholarships are asked to cooperate with any possible requests from the Japanese Government for the provision of relevant information after the recipient's graduation in Japan.
Information regarding MEXT Scholarship recipients (excluding date of birth and contact information) may be included in publicity materials prepared by the Japanese Government for promoting the acceptance of international students in Japan, particularly in order to introduce former MEXT Scholarship recipients who are playing active roles in countries around the world. These matters are included in the Pledge stipulating rules and regulations which MEXT Scholarship recipients must comply with and submit when they have been granted the Scholarship. Excluding exceptional circumstances, only those concurring with these conditions will be accepted as MEXT Scholarship recipients and will be granted the Scholarship.
- (6) The English texts attached to the Application Guideline and the Application Form are for convenience only. The Japanese versions of the Application Guideline and the Application Form take precedence, and any English expressions do not change the Japanese content so if there are any questions about the content of the written text, those should be inquired at the Japanese diplomatic mission in the applicant's country.
- (7) More detailed information on this scholarship program is available at the Japanese diplomatic missions in the applicant's country.
- (8) In addition to the regulations stipulated in this guideline, those that are necessary to implement the Japanese Government Scholarship are determined by the Japanese government.

**APPLICATION GUIDELINES
JAPANESE GOVERNMENT (MEXT) SCHOLARSHIP FOR 2018
(UNDERGRADUATE STUDENTS)**

The Ministry of Education, Culture, Sports, Science and Technology(MEXT)offers scholarships to international students who wish to study at Japanese universities as undergraduate students under the Japanese Government (MEXT) Scholarship Program for 2018 as follows.

1. DEFINITION OF “UNDERGRADUATE STUDENTS”

Those who are enrolled in a course at an undergraduate department or faculty of a university, or who are receiving preparatory education in the Japanese language and other subjects prior to placement at university.

2. FIELDS OF STUDY

Those who wish to study in Japan as an undergraduate student must choose a field of study (major) from (1) or (2) below. Applicants may enter a first, second, and third choice.

(1) Social Sciences and Humanities

Social Sciences and Humanities-A: 1. Law, 2. Politics, 3. Pedagogy, 4. Sociology, 5. Literature, 6. History, 7. Japanese language, 8. others.

Social Sciences and Humanities-B: 1. Economics, 2. Business Administration.

Note 1: Applicants who wish to major in fields other than those listed above (“others”) may have difficulties in finding universities that can accept them.

Note 2: Any fields related to “Economics” and “Business Administration” in Humanities B are not included in “others.”

(2) Natural Sciences

Natural Sciences-A: Science (1. Mathematics, 2. Physics, 3. Chemistry), Electric and Electronic Studies (4. Electronics, 5. Electrical Engineering, 6. Information Engineering), Mechanical Studies (7. Mechanical Engineering, 8. Naval Architecture), Civil Engineering and Architecture (9. Civil Engineering, 10. Architecture, 11. Environmental Engineering), Chemical Studies (12. Applied Chemistry, 13. Chemical Engineering, 14. Industrial Chemistry, 15. Textile Engineering), other fields (16. Metallurgical Engineering, 17. Mining Engineering, 18. Maritime Engineering, 19. Biotechnology).

Natural Sciences-B: Agricultural studies (1. Agriculture, 2. Agricultural Chemistry, 3. Agricultural Engineering, 4. Animal Science, 5. Veterinary Medicine, 6. Forestry, 7. Food Science, 8. Fisheries), Hygienic studies (9. Pharmacy, 10. Hygienics, 11. Nursing), and Science (12. Biology).

Natural Sciences-C: 1. Medicine, and 2. Dentistry.

Note: A student who intends to major in Natural Sciences and would like to choose more than one major is required to choose and select first-, second-, and third-choice subjects from the subjects in parentheses from within the same course (i.e. Natural Sciences A, B or C). However, a student who selects Course C as his/her first choice may choose his/her second-choice subjects from Course B or C and third-choice subject from Course B as Course C offers only two subjects.

3. PREPARATORY EDUCATION PRIOR TO PLACEMENT AT UNIVERSITY

(1) Preparatory Education: Each grantee will be enrolled at a preparatory school (either at the Tokyo University of Foreign Studies or Osaka University) designated by MEXT for a one-year intensive course in the Japanese language and other subjects necessary for preparation for proceeding to university. The preparatory course lasts for one year. Its curriculum mainly consists of education in the Japanese language, and includes other subjects such as Japanese affairs, mathematics, English, and social studies for those majoring in Social Science and Humanities, and physics, chemistry and biology for those majoring in Natural Sciences.

(2) Change of Field of Study: A grantee will not be permitted to change his/her field of study between Social Sciences, Humanities and Natural Sciences, nor between Social Sciences and Humanities A and B, or between Natural Sciences A, B, and C.

(3) Subjects to be Studied: A grantee must study compulsory subjects as determined by the preparatory school even if he/she has already studied them at a university outside Japan.

- (4) Point for consideration: A grantee will not be allowed to proceed to the accepting university if he/she is determined to be incapable of completing the prescribed course at the preparatory school. (The grantee will be required to return to his/her home country upon such determination.)

4. DIRECT PLACEMENT

- (1) Applicants who have sufficient Japanese language proficiency may choose to enroll directly in their university without taking the preparatory education course. For cases where the undergraduate school of a university does not require Japanese language proficiency at the time of enrollment and allows applicants to enroll without going through the preparatory education, applicants may enroll in the said undergraduate school through direct placement. In such cases, enrollment may be from the autumn term (grantees arrive in Japan in September or October 2018, and start from the autumn term), depending on the university.
- (2) A list of undergraduate schools permitting direct placement is provided by the Japanese Embassy/Consulate General (hereinafter referred to as the "Japanese diplomatic mission").
- (3) The decision on universities for placement of applicants who desire direct placement shall be made by MEXT in consultation with the relevant university; however, in case acceptance for direct placement is impossible for all universities, the applicant will not be accepted. During the application process, after inquiring at the Japanese diplomatic mission, be careful when applying to ascertain the undergraduate schools accepting direct placement, the number of students accepted, any conditions for acceptance, the period when overseas students may enroll and start their studies, etc.

5. UNIVERSITY EDUCATION

- (1) Entrance into University: A grantee who has completed the preparatory education will go on to a university designated by MEXT upon passing its entrance examination. The university whose examination a grantee will take will be decided by MEXT in consultation with the university and the preparatory school and in comprehensive consideration of the results of the academic examinations in the First Screening held in his/her home country, academic achievement at the preparatory school, the grantee's proposed major subject, and the receiving capacity of the university. No objection by the grantee against the decision will be allowed.
- (2) Academic Year: In principle, the academic year begins on April 1 each year and ends on March 31 the following year.
- (3) Language Used at University: All classes will be given in the Japanese language (except where a grantee is placed at a university which requires no Japanese language ability).
- (4) Degree of "Gakushi" (Bachelor's Degree): If a grantee attends the designated university for the prescribed number of years and earns the required number of credits as determined by the university, he/she will be awarded the degree of "Gakushi."
- (5) Change of Field of Study and Subjects to be Studied: 3 (2) above will apply.

6. QUALIFICATIONS AND CONDITIONS

MEXT is now accepting applications from international students for study in Japan. Our aim is to foster human resources who will become bridges of friendship between the grantee's country and Japan through study in Japan and who will contribute to the development of both countries and the wider world.

- (1) Nationality: Applicants must have the nationality of a country that has diplomatic relations with Japan. An applicant who has Japanese nationality at the time of application is not eligible. However, persons with dual nationality who hold Japanese nationality and whose place of residence at the time of application is outside of Japan are eligible to apply as long as they choose the nationality of the foreign country and give up their Japanese nationality by the date of their arrival in Japan. Applicant screening will be conducted at the Japanese diplomatic mission in the applicant's country.
- (2) Age: Applicants, in principle, must have been born between April 2, 1996 and April 1, 2001.
- (3) Academic Background: Applicants must meet one of the following conditions:
 - ① Must have completed 12 years of school education, or are expected to complete said education by March 2018. (However, for applicants wishing to enroll from the autumn term through direct placement, applicants must be expected to complete the 12 years of school education by August 2018.)
 - ② Must have completed an educational course at a school equivalent to a high school, or are expected to complete the course by 2018. (However, those desiring direct placement are excluded.)

- ③ Other than the qualifications in ① and ② above, must have qualifications deemed to be suitable for enrollment in a Japanese university at the time of application.
- (4) Japanese Language: Applicants must be willing to learn Japanese. Applicants must be interested in Japan and be willing to deepen their understanding of Japan after arriving in Japan. In addition, in principle, applicants must be willing to carry out their academic studies in Japan in Japanese.
- (5) Health: Applicants must submit a health certificate in the prescribed format signed by a physician attesting that the applicant has no physical or mental conditions hindering the applicant's study in Japan.
- (6) Arrival in Japan: In principle, applicants must be able to arrive in Japan between the 1st and 7th of April 2018. If an applicant is to enroll in his/her university from the fall semester through direct placement, he or she must be able to leave for and arrive in Japan by the date specified by the accepting university.
- (7) Visa Requirement: The applicant shall receive a "Student" visa, as stipulated in Appended Table 1(4) of the Immigration Act, and enter Japan with the residence status of "Student." In regards to the visa, it should, in principle, be issued at the Japanese diplomatic mission in the applicant's country.
- (8) Others: While the applicant is studying in Japan, he/she shall contribute to mutual understanding between Japan and the home country by participating in activities at schools and communities with the aim of contributing to the internationalization of Japan. The applicant shall make efforts to promote relations between the home country and Japan by maintaining close relations with the university attended after graduation, cooperating with the conducting of surveys and questionnaires after the return home, and cooperating with all relevant projects and events conducted by the Japanese diplomatic mission in the applicant's home country.
- (9) Any applicant who meets any or all of the following conditions is ineligible. If identified after the start of the scholarship period, the applicant will be required to withdraw from the scholarship:
- ① Those who are military personnel or military civilian employees at the time of their arrival in Japan;
 - ② Those who cannot arrive in Japan during the period designated by MEXT or the accepting university;
 - ③ An applicant who is a previous recipient of a Japanese government scholarship;
 - ④ Those who are currently also applying to another program (Research Students, College of Technology Students, Specialized Training College Students programs) under the Japanese Government (MEXT) scholarship system.
 - ⑤ Those who are already enrolled in a Japanese university with a residence status of "Student," or who are enrolled, or plan to enroll, in a Japanese university as a privately-financed international student from the time of application to the MEXT scholarship program in the applicant's country until the commencement of the period of the MEXT scholarship. However, this stipulation does not apply to those who, even though they are currently studying as a privately-financed international student in Japan, verifiably complete their studies within the end of the fiscal year and return to their home country;
 - ⑥ Applicants who are expected to graduate at the time of application and cannot satisfy the qualifications and the conditions related to academic background by the deadline given;
 - ⑦ Those who are planning to receive scholarships from an organization other than MEXT (including a government organization of the applicant's country) on top of the scholarships provided by MEXT after the arrival in Japan;
 - ⑧ Holders of dual nationality at the time of application who cannot verify that they will give up Japanese nationality by the time of the arrival in Japan;
 - ⑨ Those who change their residence status to that of other than "Student" after their arrival in Japan.

7. PERIOD OF SCHOLARSHIP

- (1) The scholarship period will last for five years from April 2018 to March 2023, including the one-year preparatory education in the Japanese language and other subjects due to be provided upon arrival in Japan. For scholarship grantees majoring in medicine, dentistry, veterinary medicine or a six-year course in pharmacy, the scholarship period will be seven years until March 2025.
- (2) The preparatory education requirement may be waived for grantees who have sufficient knowledge of the Japanese language to pursue their studies or who wish to enter a university which demands no Japanese language ability (via direct placement). In such cases, the scholarship period will last for four years (or for six years for those majoring in medicine, dentistry, veterinary medicine or in a six-year course in pharmacy). If a grantee graduates earlier or withdraws from his/her undergraduate course for early entrance to graduate school, the scholarship will be provided until his/her graduation or withdrawal.
- (3) The scholarship period in case of direct placement will start from the time of enrollment in the university, taking into account the circumstances of the accepting university.

(4) In regard to six-year majors in Pharmacy, the grantees must undergo the common examinations (CBT- Computer-based Testing, OSCE- Objective Structured Clinical Examination) implemented prior to practical training. In cases when it is impossible for the grantees to fulfill the fixed standards necessary for practical training, the scholarship may be cancelled.

(5) Extension of period of scholarship

If a grantee graduates from an undergraduate course, is admitted to a master's course at a graduate school during the period of his/her scholarship and has outstanding academic achievement that meets certain criteria, he/she may have the scholarship period extended upon a successful examination by MEXT. The scholarship will be discontinued if approval is not granted.

8. SCHOLARSHIP BENEFITS

(1) Allowance: 117,000 yen per month. The scholarship is cancelled in principle if the recipient is absent from the university or preparatory Japanese-teaching institution for an extended period. In case that the recipient research in a designated region, 2,000 or 3,000 yen per month will be added. The monetary amount each year may be subject to change due to budgetary reasons. The scholarship will be also cancelled in principle in the following situations. If the recipient has been receiving the scholarship despite his/her falling under any of the following situations, the recipient will be ordered to return the amount of scholarship that he/she received during the period wherein he/she was involved with any of the following situations:

- ① The recipient is determined to have made a false statement on his/her application;
- ② The recipient violates any article of his/her pledge to MEXT;
- ③ The recipient violates any Japanese laws and is sentenced to imprisonment with or without work for life or for a period of exceeding 1 year;
- ④ The recipient is subject to disciplinary action by the university, including expulsion(The scholarship payment may be stopped during the period up until punishment is decided by the university, etc.);
- ⑤ It has been determined that it will be impossible for the recipient to complete the course within the standard course period because of poor academic grades or suspension or leave of absence;
- ⑥ The recipient's residence status has changed to one other than "College Student";
- ⑦ The recipient has received a scholarship from another institution (excluding those specified for research expenditures);
- ⑧ The recipient has proceeded to a higher level of education without receiving approval for an extension of the period of the scholarship.

(2) Tuition and Other Fees: Fees for the entrance examination, matriculation, and tuition at universities will be paid by MEXT.

(3) Traveling Costs

- ① Transportation to Japan: In principle, MEXT stipulates the travel schedule and route, and provides an economy-class airline ticket for the flight from the international airport closest to the recipient's residence (in principle, the country of nationality) to Narita International Airport or to any other international airport on the normal route to the accepting university. The grantee shall bear at his/her own expense all costs related to domestic travel from the grantee's residence to the nearest international airport, airport taxes, airport usage fees, special taxes necessary for travel, travel expenses within Japan (including airline transit costs), travel insurance expenses, etc. The grantee shall also bear at his/her own expense travel and lodging costs incurred in a third country if the grantee must travel to a third country before coming to Japan for visa purposes because there are no Japanese diplomatic missions in his/her country. In principle, MEXT will not provide the airline ticket in cases when the grantee arrives in Japan from a country other than the country of nationality because the grantee had moved to the country before the arrival in Japan

- ② Transportation from Japan: Grantees shall graduate the accepting university and return to the home country by the end of the final month of the period of scholarship (Section 4 above) designated by MEXT. Based on the Application by the grantee, MEXT, in principle, shall provide an economy-class airline ticket from Narita International Airport or the international airport used for the normal route to and from the accepting university to the international airport (in principle, in the country of nationality) nearest to the returning recipient's residence. The grantee shall bear at his/her own expense all costs related to travel from the grantee's residence to the nearest international airport, airport taxes, airport usage fees, special taxes necessary for travel, travel expenses within the country of nationality (including airline transit costs), travel insurance expenses, etc.

Note 1: Should the grantee return to the home country before the end of period of scholarship due to personal circumstances, or reasons 8. (1) ①~⑧ above, MEXT will not pay for the return travel expenses.

Note 2: If a grantee continues to stay in Japan after the scholarship period has ended, he/she will not be paid travel expenses to return to the home country for a temporary return.

9. SELECTION AND NOTIFICATION

- (1) The Japanese diplomatic mission in those countries will conduct First Screening of applicants by means of submitted application documents, interviews and academic examinations.

[Subjects for examination]

- ① For applicants for a major in Social Sciences and Humanities:

All applicants must sit for examinations in mathematics, English, and Japanese (3 subjects in all).

- ② For applicants for a major in Natural Sciences:

All applicants must sit for examinations in mathematics, English, two subjects selected from among physics, chemistry and biology, and Japanese (5 subjects in all). In the selection of the two subjects from among physics, chemistry and biology, the applicants must choose physics and chemistry when applying for Natural Sciences A; and chemistry and biology when applying for Natural Sciences B or C.

- ③ Calculators and other devices may not be used during the written examinations.

- (2) The date and time of the notification of the results of the First Screening will be specified separately by the Japanese diplomatic mission in the applicant's country; the reasons for the results of the screening will not be announced. Those who pass the First Screening will not necessarily be selected as recipients of the MEXT Scholarship.

- (3) Applicants who have been selected through this First Screening will be recommended to MEXT. MEXT will then conduct the Second Screening of the recommended applicants and decide the scholarship grantees. MEXT may select candidates from each field of study.

- (4) Applicants will be informed of the results of the Second Screening by the Japanese diplomatic mission in the applicant's country by January of the year of arrival in Japan.

10. APPLICATION PROCEDURE

Applicants must submit the following documents to the Japanese diplomatic mission in the applicant's country by the required date. The submitted documents will not be returned.

No.	Documents	1 original	1 copy	Remarks
①	Application form	○	○	Please use the FY2018 application form. (See 4 below.)
②	Application form for direct placement	●	-	Only for applicants desiring direct placement. (See 4 below.)
③	Academic transcripts for all school years of last school attended	○	○	
④	Graduation certificate of last school attended	○	○	For applicants expecting to graduate, graduation certificate of school expected to graduate from (See 5 below.)
⑤	Letter of recommendation from either principal or teacher of last school attended	○	○	Format up to recommender; samples available.
⑥	Health examination certificate	○	○	Please use FY2018 health certificate form.

⑦	Certificate of enrollment	●	●	Only for those currently enrolled in a university.
⑧	Certificate of university enrollment qualification examination	●	●	Only for those who pass the university enrollment qualification examination. (See 5 and 6 below.)

Note 1: Documents indicated by the black circle (●) should be submitted only by the applicant.

Note 2: These documents must be written in Japanese or English, or translations in either of these languages should be attached.

Note 3: One original and one copy must be submitted for each document. Always write the document number, from one to eight, (refer to the numbers in the table above) in the upper right-hand corner for all the documents.

Note 4: Please use the fiscal 2018 versions of the Application Form and the Placement Preference Form. The applicant's photograph to be attached to the Application Form should be of clear quality, taken within six months of submission, and printed on paper specially for photographs. The photograph should be 4.5 x 3.5 cm., upper-body, full-faced, no hats. Please write applicant's name and nationality on the back of the photograph. Applicants may also paste the photograph data to the Application Form and print out the Application Form.

Note 5: The graduation certificate and the degree certificate obtained from the last school attended may be photocopies, provided that, the copies are attested by an authorized person of the university.

Note 6: An application will not be examined unless all the documents mentioned above are fully and correctly completed. For applicants with ⑧ Certificate of passage of university entrance qualification examination, this document may be submitted in place of documents ③, ④ and ⑤.

11. NOTES

(1) The recipient is advised to learn, before departing for Japan, the Japanese language and to acquire some information about Japanese weather, climate, customs, university education, and conditions in Japan, as well as about the difference between the Japanese legal system and that of his/her home country.

(2) As the first installment of the scholarship payment will be made from one month to one and a half months after the grantee's arrival in Japan, the grantee should bring at least approximately US\$2,000 with him/her to Japan to cover immediate living expenses and other necessary expenses.

(3) Recipient must enroll in National Health Insurance (Kokumin Kenko Hoken) upon arrival in Japan.

(4) Accommodations:

① During the period of preparatory education, grantees can reside in the residential accommodations of Tokyo University of Foreign Studies or Osaka University, depending on where they are enrolled.

② Residence halls for international students provided by universities:

Some universities have residence halls for international students. The recipients enrolled at such universities may reside at these residence halls under certain conditions. However, due to the limited number of rooms, some of these facilities may be unavailable.

③ Private boarding houses or apartments:

Those who are unable to find accommodation in the aforementioned facilities may live in regular dormitories of the university or in private boarding houses/apartments. It is difficult for recipients with dependents to find appropriate housing in Japan. The recipient is requested to arrive in Japan alone first to secure housing before having his/her spouse and/or family come to Japan.

(5) Information regarding the MEXT Scholarship recipient (name, gender, date of birth, nationality, accepting university/graduate school/undergraduate school, field of specialty, period of enrolment, career path after completion of scholarship, contact information [address, telephone number, e-mail address]) may be shared with other relevant government organizations for the purpose of utilization for international students programs implemented by the Japanese Government (support during period of study in Japan, follow-up survey, improvement of the international student system). Former recipients of MEXT Scholarships are asked to cooperate with any possible requests from the Japanese Government for the provision of relevant information after the recipient's graduation in Japan.

Information regarding MEXT Scholarship recipients (excluding date of birth and contact information) may be included in publicity materials prepared by the Japanese Government for promoting the acceptance of international students in Japan, particularly in order to introduce former MEXT Scholarship recipients who are playing active roles in countries around the world.

Grantees are requested to accept the handling of the personal information described above as specified in the written oath stipulating the matters for compliance as MEXT Scholarship recipients, which must be submitted after the applicant is accepted as a MEXT Scholarship recipient. Except in cases of special circumstances, those granting permission for the handling of personal information will be accepted as MEXT Scholarship recipients.

(6) The English texts attached to the Application Guideline and the Application Form are for convenience only. English expressions do not change the Japanese content, so if there are any questions about the content of the

written text, those should be inquired at the Japanese diplomatic mission in the applicant's country.

(7) More detailed information on this scholarship program is available at the Japanese diplomatic missions in the applicant's country.

(8) In addition to the regulations stipulated in this guideline, those that are necessary to implement the Japanese Government Scholarship are determined by the Japanese government.

**APPLICATION GUIDELINES
JAPANESE GOVERNMENT (MEXT) SCHOLARSHIP FOR 2018
(COLLEGE OF TECHNOLOGY STUDENTS)**

The Ministry of Education, Culture, Sports, Science and Technology(MEXT) offers scholarships to international students who wish to study at Japanese college of technology of the Japanese Government (MEXT) Scholarship Program for 2018 as follows.

1. DEFINITION OF “COLLEGE OF TECHNOLOGY STUDENTS”

Those who are enrolled in a course of study or in an advanced course at a college of technology, or who are receiving preparatory education in the Japanese language and other subjects prior to placement at the college of technology.

2. FIELDS OF STUDY

Those who wish to study in Japan as students at a college of technology must choose a field of specialization (major) from among (1) to (8) below.

- (1) Mechanical Engineering; (2) Electrical and Electronic Engineering;
(3) Information, Communication and Network Engineering; (4) Materials Engineering; (5) Architecture;
(6) Civil Engineering; (7) Maritime Engineering; (8) Other Fields

Note 1: Applicants must select a “Field of study” and “Majors and related key terms” from the Annex “Majors and Related Key Terms for Fields of Study” and enter them in “Preferred Field of Study and Majors elements” on the application form. Applicants may enter a first, second and third choice of field of study. For each of the three choices be sure to enter your desired subject of study.

Note 2: “(4) Materials engineering” may not be studied in combination with other fields of study. Applicants wishing to choose more than one major, should select their first, second and third choice of major from ones under “(4) Materials engineering.”

Note 3: An Applicant who wishes to “(7) Maritime engineering” must have vision of 0.5 or more in either eye with or without glasses, and no color-blindness.

Note 4: Applicants for a major in the fields categorized as “(8) Other Fields” (International Communication, Management Information Engineering, etc.) may have difficulties in finding colleges of technology capable of accepting them.

3. QUALIFICATIONS AND CONDITIONS

MEXT is now accepting applications from international students for study in Japan. Our aim is to foster human resources who will become bridges of friendship between grantee's country and Japan through study in Japan and who will contribute to the development of both countries and the wider world.

- (1) Nationality: Applicants must have the nationality of a country that has diplomatic relations with Japan. An applicant who has Japanese nationality at the time of application is not eligible. However, persons with dual nationality who hold Japanese nationality and whose place of residence at the time of application is outside of Japan are eligible to apply as long as they choose the nationality of the foreign country and give up their Japanese nationality by the date of their arrival in Japan. Applicant screening will be conducted at the Japanese Embassy/Consulate General (hereinafter referred to as the “Japanese diplomatic mission”) in the applicant's country.
- (2) Age: Applicants, in principle, must have been born between April 2, 1996 and April 1, 2001.
- (3) Academic Background: Applicants, in principle, must have graduated from an upper secondary school (viz. have completed 11 years of school education starting from elementary school).
(Applicants who will meet the above qualifications by March 2018 are eligible.)
- (4) Japanese Language: Applicants must be willing to learn Japanese. Applicants must be interested in Japan and be willing to deepen their understanding of Japan after arriving in Japan. In addition, in general, applicants must be willing to receive college of technology education in Japanese.
- (5) Health: Applicants must submit a health certificate in the prescribed format signed by a physician attesting that the applicant has no physical or mental conditions hindering the applicant's study in Japan.

- (6) Arrival in Japan: In principle, the selected applicants must be able to arrive in Japan between the 1st and 7th of April 2018.
- (7) Visa Requirement: The applicant shall receive a "Student" visa, as stipulated in Appended Table I(4) of the Immigration Act, and enter Japan with the residence status of "Student." In regards to the visa, it should, in principle, be issued at the Japanese diplomatic mission in the applicant's country.
- (8) Others: While the applicant is studying in Japan, he/she shall contribute to mutual understanding between Japan and the home country by participating in activities at schools and communities with the aim of contributing to the internationalization of Japan. The applicant shall make efforts to promote relations between the home country and Japan by maintaining close relations with the university attended after graduation, cooperating with the conducting of surveys and questionnaires after the return home, and cooperating with all relevant projects and events conducted by Japanese diplomatic missions in the applicant's country.
- (9) Any applicants who meets any or all of the following conditions is ineligible. If identified after the start of the scholarship period, the applicant will be required to withdraw from the scholarship:
 - ① Those who are military personnel or military civilian employees at the time of their arrival in Japan;
 - ② Those who cannot arrive in Japan during the period designated by MEXT or the accepting college;
 - ③ An applicant who is a previous recipient of a Japanese government scholarship;
 - ④ Those who are currently also applying to another program (Research Students, Undergraduate Students, Specialized Training College Students programs) under the Japanese Government (MEXT) scholarship system;
 - ⑤ Those who are already enrolled in a Japanese university or other institution with a residence status of "Student," or who are enrolled, or plan to enroll, in a Japanese university or other institution as a privately-financed international student from the time of application to the MEXT scholarship program in the applicant's country until the commencement of the period of the MEXT scholarship. However, this stipulation does not apply to those who, even though they are currently studying as a privately-financed international student in Japan, verifiably complete their studies within the end of the fiscal year and return to their home country;
 - ⑥ Applicants who are expected to graduate at the time of application and cannot satisfy the qualifications and the conditions related to academic background by the deadline given;
 - ⑦ Those who are planning to receive scholarship money from an organization other than MEXT (including a government organization of the applicant's country) on top of the scholarships provided by MEXT after the arrival in Japan;
 - ⑧ Holders of dual nationality at the time of application who cannot verify that they will give up Japanese nationality by the time of the arrival in Japan;
 - ⑨ Those who change their residence status to that of other than "Student" after their arrival in Japan.

4. PERIOD OF SCHOLARSHIP

- (1) The scholarship period will last for four years from April 2018 to March 2022, including one-year preparatory education in the Japanese language and other subjects due to be provided upon arrival in Japan. For scholarship grantees majoring in maritime engineering, the scholarship period will be four and a half years, lasting up to September 2022.
- (2) Extension of period of scholarship
If a grantee graduates from a college of technology, is admitted for enrollment in an advanced course at a college of technology or, in principle, a university as a junior transferee and has outstanding academic achievement that meets certain criteria, he/she may have the period of his/her scholarship extended upon successful examination by MEXT. If a grantee completes an advanced course at a college of technology and satisfies the requirements established by the National Institution for Academic Degrees and University Evaluation, he/she may apply to the Institution for a bachelor's degree in engineering.

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5. SCHOLARSHIP BENEFITS

(1) Allowance: 117,000 yen per month. The scholarship is cancelled in principle if the recipient is absent from the college of technology or preparatory Japanese-teaching institution for an extended period. In case that the recipient research in a designated region, 2,000 or 3,000 yen per month will be added. The monetary amount each year may be subject to change due to budgetary reasons. The scholarship will be also cancelled in principle in the following situations. If the recipient has been receiving the scholarship despite his/her falling under any of the following situations, the recipient will be ordered to return the amount of scholarship that he/she received during the period wherein he/she was involved with any of the following situations:

- ① The recipient is determined to have made a false statement on his/her application;
- ② The recipient violates any article of his/her pledge to MEXT;
- ③ The recipient violates any Japanese laws and is sentenced to imprisonment with or without work for life or for a period of exceeding 1 year;
- ④ The recipient is subject to disciplinary action by the college of technology, including expulsion (The scholarship payment may be stopped during the period up until punishment is decided by the college, etc.);
- ⑤ It has been determined that it will be impossible for the recipient to complete the course within the standard course period because of poor academic grades or suspension or leave of absence;
- ⑥ The recipient's residence status has changed to one other than "Student";
- ⑦ The recipient has received a scholarship from another institution (excluding those specified for research expenditures); or
- ⑧ The recipient has proceeded to a higher level of education without receiving approval for an extension of the period of the scholarship.

(2) Tuition and Other Fees: Fees for the entrance examination, matriculation, and tuition at universities will be paid by MEXT.

(3) Traveling costs:

① Transportation to Japan: In principle, MEXT stipulates the travel schedule and route, and provides an economy-class airline ticket for the flight from the international airport closest to the recipient's residence (in principle, the country of nationality) to Narita International Airport or to any other international airport on the normal route to the accepting college. The grantee shall bear at his/her own expense all costs related to domestic travel from the grantee's residence to the nearest international airport, airport taxes, airport usage fees, special taxes necessary for travel, travel expenses within Japan (including airline transit costs), travel insurance expenses, etc. The grantee shall also bear at his/her own expense travel and lodging costs incurred in a third country if the grantee must travel to a third country before coming to Japan for visa purposes because there are no Japanese diplomatic missions in his/her country. In principle, MEXT will not provide the airline ticket in cases when the grantee arrives in Japan from a country other than the country of nationality because the grantee had moved to the country before the arrival in Japan.

② Transportation from Japan: Grantees shall graduate the college of technology and return to the home country by the end of the final month of the period of scholarship (Section 4 above) designated by MEXT. Based on the Application by the grantee, MEXT, in principle, shall provide an economy-class airline ticket from Narita International Airport or the international airport used for the normal route to and from the accepting college to the international airport (in principle, in the country of nationality) nearest to the returning recipient's residence. The grantee shall bear at his/her own expense all costs related to travel from the grantee's residence to the nearest international airport, airport taxes, airport usage fees, special taxes necessary for travel, travel expenses within the country of nationality (including airline transit costs), travel insurance expenses, etc.

Note 1: Should the grantee return to the home country before the end of the period of scholarship due to personal circumstances, or reasons (1) ①~③ above, MEXT will not pay for the return travel expenses.

Note 2: If a grantee continues to stay in Japan after the scholarship period has ended, he/she will not be paid travel expenses to return to the home country for a temporary return.

6. SELECTION AND NOTIFICATION

- (1) The Japanese diplomatic mission in those countries will conduct First Screening of applicants by means of submitted application documents, interviews and academic examinations.

[Examination subjects]

- ① All applicants wishing to study "(4) Materials engineering" must sit for examinations in Japanese, English, mathematics, and chemistry.
 - ② All applicants wishing to study in fields other than "(4) Materials engineering" must sit for examinations in Japanese, English, mathematics, and physics.
 - ③ Calculators and other devices may not be used during the written examinations.
- (2) The date and time of the notification of the results of the First Screening will be specified separately by the Japanese diplomatic mission in the applicant's country; the reasons for the results of the screening will not be announced. Those who pass the First Screening will not necessarily be selected as recipients of the MEXT Scholarship.
- (3) Applicants who have been selected through this First Screening will be recommended to MEXT. MEXT will then conduct the Second Screening of the recommended applicants and decide the scholarship grantees. MEXT may select candidates from each field of study.
- (4) Applicants will be informed of the results of the Second Screening by the Japanese diplomatic mission in the applicant's country by January of the year of arrival in Japan.

7. PREPARATORY EDUCATION PRIOR TO PLACEMENT AT COLLEGE OF TECHNOLOGY

- (1) Preparatory Education: Each grantee will be enrolled at a preparatory school designated by MEXT for a one-year intensive course in the Japanese language and other subjects necessary for preparation for proceeding to a college of technology. The preparatory course lasts for one year, mainly consisting of education in the Japanese language as well as in Japanese affairs, mathematics, etc.
- (2) Change of Field of Study: A grantee will not be permitted to change his/her field of study.
- (3) Point for consideration: A grantee will not be allowed to proceed to a college of technology if he/she is determined to be incapable of completing the prescribed course at the preparatory school. (The grantee will be required to return to his/her home country upon such determination. Expenses for the return to the home country will not be paid by the scholarship.)

8. EDUCATION AT COLLEGE OF TECHNOLOGY

- (1) Entrance into a College of Technology: A grantee who has completed the prescribed course at the preparatory school will go on to a college of technology designated by MEXT. The college of technology will be decided by MEXT upon consultation with the college concerned. No objection by the grantee against the decision will be allowed.
- (2) Graduation: A college of technology operates under a five-year course requiring graduation from a junior high school for entrance, but the grantees of this scholarship will be enrolled into a third-year course and receive specialized education for three years prior to graduation (or three and a half years for those who major in maritime engineering). A grantee who graduates will be awarded a diploma and an associate degree.
- (3) Language Used in Education: All classes will be given in the Japanese language.
- (4) Change of Field: The same condition as stipulated in Preparatory Education 7. (2) above applies.

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9. APPLICATION PROCEDURE

Applicants must submit the following documents to the Japanese diplomatic mission in the applicant's country by the required date. The submitted documents will not be returned.

No.	Documents	Original	Copy	Remarks
①	Application form	○	○	Please use the FY2018 application form. (See 4 below.)
②	Academic transcripts for all school years of last school attended	○	○	
③	Graduation certificate of last school attended	○	○	For applicants expecting to graduate, graduation certificate of school expected to graduate from (See 5 below.)
④	Letter of recommendation from the principal or teacher of last school attended	○	○	Format up to recommender; samples available.
⑤	Health examination certificate	○	○	Please use FY2018 health certificate form.
⑥	Certificate of enrollment	●	●	Only for those currently enrolled in a university.

Note 1: Documents indicated by the black circle (●) should be submitted only by the applicant.

Note 2: These documents must be written in Japanese or English, or translations in either of these languages should be attached.

Note 3: One original and one copy must be submitted for each document. Always write the document number, from one to six, (refer to the numbers in the table above) in the upper right-hand corner for all the documents.

Note 4: Please use the fiscal 2018 versions of the Application Form and the Placement Preference Form. The applicant's photograph to be attached to the Application Form should be of clear quality, taken within six months of submission, and printed on paper specially for photographs. The photograph should be 4.5 x 3.5 cm., upper-body, full-faced, no hats. Please write applicant's name and nationality on the back of the photograph. Applicants may also paste the photograph data to the Application Form and print out the Application Form.

Note 5: The graduation certificate and the degree certificate obtained from the last school attended may be photocopies, provided that, the copies are attested by an authorized person of the university or other institution.

10. NOTES

- (1) The recipient is advised to learn, before departing for Japan, the Japanese language and to acquire some information about Japanese weather, climate, customs, university education, and conditions in Japan, as well as about the difference between the Japanese legal system and that of his/her home country.
- (2) As the first installment of the scholarship payment will be made from one month to one and a half months after the grantee's arrival in Japan, the grantee should bring at least approximately US\$2,000 with him/her to Japan to cover immediate living expenses and other necessary expenses.
- (3) Recipient must enroll in National Health Insurance (Kokumin Kenko Hoken) upon arrival in Japan.
- (4) Accommodations:
 - ① In principle, each grantee will be able to live in a dormitory during the preparatory education.
 - ② After entering a college of technology, a grantee will be able to live in a dormitory belonging to the college.
- (5) Information regarding the MEXT Scholarship recipient (name, gender, date of birth, nationality, accepting college/university/graduate school/undergraduate school, field of specialty, period of enrolment, career path after completion of scholarship, contact information [address, telephone number, e-mail address]) may be shared with other relevant government organizations for the purpose of utilization for international students programs implemented by the Japanese Government (support during period of study in Japan, follow-up survey, improvement of the international student system). Former recipients of MEXT Scholarships are asked

to cooperate with any possible requests from the Japanese Government for the provision of relevant information after the recipient's graduation in Japan.

Information regarding MEXT Scholarship recipients (excluding date of birth and contact information) may be included in publicity materials prepared by the Japanese Government for promoting the acceptance of international students in Japan, particularly in order to introduce former MEXT Scholarship recipients who are playing active roles in countries around the world.

Grantees are requested to accept the handling of the personal information described above as specified in the written oath stipulating the matters for compliance as MEXT Scholarship recipients, which must be submitted after the applicant is accepted as a MEXT Scholarship recipient. Except in cases of special circumstances, those granting permission for the handling of personal information will be accepted as MEXT Scholarship recipients.

- (6) The English texts attached to the Application Guideline and the Application Form are for convenience only. English expressions do not change the Japanese content, so if there are any questions about the content of the written text, those should be inquired at the Japanese diplomatic mission in the applicant's country.
- (7) More detailed information on this scholarship program is available at the Japanese diplomatic mission in the applicant's country.
- (8) In addition to the regulations stipulated in this guideline, those that are necessary to implement the Japanese Government Scholarship are determined by the Japanese government.